

**Government of Meghalaya
North Eastern Region Capital Cities Development
Investment Programme
(ADB Loan No. 2834-IND)**

**B I D D I N G D O C U M E N T
For**

**Procurement of
Vehicles and Equipment for Waste Management at Shillong**

Package No. NERCCDIP/TR 02/SHG/ PH2/SWM/ 05B

Following Single Stage Two Envelope Bidding Procedure

Under

National Competitive Bidding

Volume I - Technical Bid

Issued on: 10th November 2015

Invitation for Bids No.: SIPMIU/MEG/12/2015/1

NCB No.: NERCCDIP/TR-02/SHG/PH2/SWM/05B

**Employer: State Investment Project Management & Implementation Unit,
Shillong Represented by Project Director.**

Country: India

Preface

This Bidding Document for Procurement of Goods has been prepared by State Investment Project Management & Implementation Unit, Shillong and is based on the Standard Bidding Document for the Procurement of Goods issued by the Asian Development Bank, dated September 10

This document reflects the structure and the provisions of the Master Procurement Document for the Procurement of Goods, except where specific considerations within the Asian Development Bank have required a change.

The bid document is prepared for Procurement of Vehicles and Equipment for Waste Management at Shillong.

Table of Contents

Volume 1: Technical Bid

PART 1 – Bidding Procedures

Section I.	Instructions to Bidders	1-1
Section II.	Bid Data Sheet	2-1
Section III.	Evaluation and Qualification Criteria.....	3-1
Section IV.	Bidding Forms	4-1
Section V.	Eligible Countries.....	5-1

PART 2 – Supply Requirements

Section VI.	Schedule of Supply.....	6-1
-------------	-------------------------	-----

PART 3 – Conditions of Contract and Contract Forms

Section VII.	General Conditions of Contract	7-1
Section VIII.	Special Conditions of Contract	8-1
Section IX.	Contract Forms.....	9-1

Volume II-Price Proposal

Price Proposal Submission Sheet.....	2
Abstract Of Bid Prices.....	3
Part A- Price Schedule for Goods to Be Offered From Within India.....	4
Part B-Price Schedule for Goods to Be Offered From Outside India	8

Abstract of Bid

1. **Name of the Program** : North Eastern Region Capital Cities Development Investment Programme (NERCCDIP) – Tranche-2
2. **Name of the Work and Contract Package No.** : Procurement of Vehicles and Equipment for Waste Management at Shillong
NERCCDIP/TR-02/SHG/PH2/SWM/05B
3. **The Employer** : State Investment Project Management and Implementation Unit represented by the Project Director, Government of Meghalaya
4. **Bid Document Issued To** :
5. **Signature of Issuing Officer With Date and Seal** :
6. **a) Dates of issue of Bid document** : From **10/11/2015**
b) Last date and time for receipt of Bids Date : **22/12/2015** Time: **13:30 hours**
c) Date and time for opening of Bids Date: **22/12/2015** Time: **14:00 hours**
7. **Period of bid validity** 120 (one hundred and twenty) days, after the bid submission deadline date
8. **Amount of Bid Security** : **Rs. 170,000/- (One Lakh and Seventy Thousand only)** in the form of a bank guarantee or demand draft issued by a nationalized or schedule bank in India, valid for a period of 28 days after expiry of the bid validity period i.e. up to 17/05/2016
9. **Performance Security** : 10% of the contract amount in the form of an Unconditional Bank Guarantee, to be provided within 28 (twenty eight) days of date of the Notification of Award from the Employer
10. **Period Within Which Formal Agreement Shall be Executed After Notification by the Employer:** : Within 28 (twenty-eight) days from the date of Notification of Award from the Employer.
11. **Time for Execution of the Contract:** : 12 months
12. **Amount of Penalty for Delay** : 0.05% (zero point zero five percent) of the full contract value for every day of delay and a part thereof in completion of the supply up to a maximum deduction of 10% of the contract value.
13. **Cost of Bid Document** : Rs. 6000/- (Rupees Six Thousand only)

**GOVERNMENT OF MEGHALAYA
OFFICE OF THE PROJECT DIRECTOR
STATE INVESTMENT PROJECT MANAGEMENT AND IMPLEMENTATION UNIT
ASIAN DEVELOPMENT BANK- ASSISTED NERCCDIP-PROJECT
URBAN AFFAIRS COMPLEX, DHANKHETI, SHILLONG.**

E-mail pdsipmiu-meg@gov.in/pd.sipmiushillong@gmail.com, Phone No.0364-2505463

No. SIPMIU / MEG/ 12 / 2015 /1,

Dated Shillong the 6th Nov, 2015

INVITATION FOR BIDS

Contract Title:

1. Procurement of Vehicles and Equipment for Landfill Site and Compost plant, Shillong - (NCB Number:- NERCCDIP/TR-02/SHG/PH2/SWM/05 A);
Invitation Number: SIPMIU / MEG/ 12 / 2015 /1.
Dead line for the Bid – 22nd December 2015 at 12.00 hrs.
2. Procurement of Vehicles and Equipment for Waste Management at Shillong - (NCB Number:- NERCCDIP/TR-02/SHG/PH2/SWM/05B);
Invitation Number: SIPMIU / MEG/ 12 / 2015 /1.
Dead line for the Bid – 22nd December 2015 at 13.30 hrs.
3. Construction of garage cum workshop shed and staff rest room (Balance Works) under Tranche – II at old landfill site at Marten, Shillong (NCB Number:- NERCCDIP/TR-02/SHG/SWM/01-RT);
Invitation Number: SIPMIU / MEG/ 12 / 2015 /1.
Dead line for the Bid– 22nd December 2015 at 15.00 hrs.

1. India has applied for a loan from the Asian Development Bank (ADB) towards the cost of Project under North Eastern Region Capital Cities Development Investment Program. Part of this loan will be used for payment under the contract named above. Bidding is open to bidder from eligible source countries of the ADB. This contract will be jointly financed by Ministry of Urban Development, Government of India. The eligibility rules and procedures of the ADB will govern the bidding process.
2. On behalf of the Government of Meghalaya, the Project Director, State Investment Project Management and Implementation Unit, Shillong, Urban Affairs Department, Government of Meghalaya (The employer) invites sealed bids from eligible bidders for the above works at Shillong. The bid should include all the goods and related services included in the contract package. Offers for part scope of the work will not be considered.
3. Only eligible bidders with the qualifications as prescribed in bidding document should participate in the bidding. However some of the Major qualifications required are as follows:

Major Qualification Criteria:

Sl. No.	Qualification Parameter	Minimum Requirements for		
		NERCCDIP/TR-02/SHG/ PH2/SWM /05 A	NERCCDIP/TR-02 /SHG /PH2 /SWM /05 B	NERCCDIP/TR-02/SHG/SWM/01-RT
1	Experience in relevant business	5 years	5 years	5 years
2	Average annual turnover in last 3 years in crores (INR)	17.60	8.50	15.00
3	Particular experience in the relevant field	3 years	3 years	5 years
4	Bid Security in lakhs (INR)	3.51	1.70	4.00

4. National Competitive Bidding will be conducted in accordance with ADB's Single Stage: Two Envelope bidding procedure.
5. Interested eligible Bidders may, inspect the Bidding Document and obtain further information from office of the Project Director, State Investment Project Management & Implementation Unit (SIPMIU), Urban Affairs complex, Dhankheti, Shillong-793001. Tele-Fax: 0364-2505463. Electronic mail address: pdsipmiu-meg@gov.in / pd.sipmiushillong@gmail.com, website: <http://sipmiu.nic.in> from 10th November 2015 between 11:00 to 16:00 hours on all working days.
6. A complete set of bidding documents for each package, in the English Language, may be purchased by interested eligible bidders on submission of a written application to the Project Director, SIPMIU, Urban Affairs Complex, Dhankheti, Shillong on payment of non-refundable fee of Indian Rupees ₹.6,000/- (Six Thousand only) each for package NERCCDIP /TR-02 /SHG /PH2 /SWM /05 A; NERCCDIP/TR-2/SHG/ PH2/SWM /05 B & NERCCDIP/TR-02/SHG/SWM/01-RT respectively, during normal office hours on all working days from 10th November 2015. Those bidders who desire to receive the Bidding Documents by courier shall pay Indian Rupees. ₹.2000 (Two Thousand only) per bid document, extra for delivery within India and Indian Rupees ₹.3000 (Three Thousand only) per bid document, extra for delivery to any place outside India. The fee and courier charges shall be paid in Indian Rupees or an equivalent amount in a freely convertible currency only in the form of demand draft favoring the Project Director, SIPMIU, Shillong, payable at Shillong. No liability will be accepted for loss or late delivery. The bid notification and bidding document can also be downloaded from the Program website <http://sipmiu.nic.in>. In this case the bid should be submitted along with required non refundable fees. In absence of this fee, bid will not be accepted.
7. A Prebid meeting will be organized for the interested bidders on the dates and timings as mentioned in the table below.

Package number	NERCCDIP/TR-02/SHG/ PH2/SWM /05 A	NERCCDIP/TR-02 /SHG /PH2 /SWM /05 B	NERCCDIP/TR- 02/SHG/SWM/01-RT
Date and time of Prebid meeting	1/12/2015 at 11.00 hrs	1/12/2015 at 12.30 hrs	1/12/ 2015 at 14.00 hrs

The Prebid meeting will be held in the office of the Project Director, SIPMIU, Urban Affairs Complex, Dhankheti, Shillong. Interested bidders may choose to attend the prebid meeting at their own expenses.

8. Sealed bids must be delivered to the address mentioned above under para 5, on or before the **22nd December 2015 at the time** specified in the table below.

Package number	NERCCDIP/TR-02/SHG/ PH2/SWM /05 A	NERCCDIP/TR-02 /SHG /PH2 /SWM /05 B	NERCCDIP/TR- 02/SHG/SWM/01-RT
Deadline for Bid Submission	12.00 hrs	13:30 hrs	15:00 hrs

9. All bids must be accompanied by the specified bid security as part of the bid. The amount & currency of the bid security shall be as specified in table of para 3. The bid security shall be in the form of a Bank Guarantee or a Demand Draft in favour of Project Director, SIPMIU, Shillong payable at Shillong issued by a nationalized or scheduled bank in India and valid for the period of bid validity and an additional period of 28 days. Late bids shall be rejected. Technical Bids will be opened 30 minutes immediately thereafter the deadline of bid on the same day and at the same place in the presence of the bidders or bidders' representatives who choose to attend. In the event of the specified date of bidding/opening being declared a holiday for the Employer/Purchaser, the bids shall be received and opened at the same time and place on the next working day.
10. SIPMIU will not be responsible for any costs or expenses incurred by the bidders in connection with the preparation or delivery of the bids.
11. Project Director, SIPMIU, Shillong reserves the right to accept any bid or reject any and all bids.

Sd/-
Project Director
SIPMIU, Shillong

Dated, Shillong the 6th Nov, 2015.

No. SIPMIU / MEG/ 12 / 2015 /1 -A,

Copy to :-

1. To The P.S. to the Additional Chief Secretary to the Government of Meghalaya, Urban Affairs Department for information of the Additional Chief Secretary.
2. The Director (UD) Ministry of Urban Development, Government of India, Nirman Bhawan, New Delhi for information.
3. Country Director, INRM, ADB, 6 ADB Avenue, Mandaluyong City, 1550 Metro Manila, Philippines for information.
4. Mr. Ron Slangen, Urban Development Specialist, South Asian Department, Asian Development Bank, 4 San Martin Marg, Chanakyapuri, New Delhi – 110021 for information.
5. The Deputy Secretary to the Government of Meghalaya, Urban Affairs Department for information.
6. The State Informatics Officer, Meghalaya, Shillong with a request to upload the advertisement in the office's website <http://sipmiu.nic.in>; State Government website <http://meghalaya.nic.in>. & SMB website <http://smb.gov.in>. A soft copy of the advertisement is enclosed.

Project Director
SIPMIU, Shillong